

**KEVIN LEMBO**  
STATE COMPTROLLER



**MARTHA CARLSON**  
DEPUTY COMPTROLLER



STATE OF CONNECTICUT  
OFFICE *of the* STATE COMPTROLLER  
165 Capitol Ave.  
Hartford, CT 06106

**MEMORANDUM NO. 2021-05**

**February 10, 2021**

**TO THE HEADS OF ALL STATE AGENCIES**

**Attention:** Chief Administrative and Fiscal Officers, Business Managers,  
Payroll and Human Resources Officers

**Subject: Decrease in GSA Mileage Reimbursement Rate**

**I. GSA MILEAGE RATE DECREASED TO 56 CENTS PER MILE**

According to FTR Bulletin 21-03 announced in the Federal Register dated January 08, 2021, the General Services Administration (GSA) of the Federal Government is decreasing the reimbursement rate from 57.5 cents to 56 cents per mile for use of privately owned automobiles when authorized as advantageous to the Government.

**II. IMPACT ON STATE MILEAGE REIMBURSEMENT RATES**

The GSA rate is used as the mileage reimbursement rate for many State of Connecticut collective bargaining units. The "mileage reimbursement rate" under many State collective bargaining unit agreements is subject to adjustment within 30 days of revision to the Federal GSA rate.

In accordance with General Notice 2021-02 from the Office of Labor Relations, the mileage reimbursement rate decrease is effective for travel on or after **January 30, 2021** for employees using personally owned vehicles for official State business.

The decreased rate applies to non-represented employees and the following collective bargaining units: NP-2, NP-3, NP-4, NP-5, NP-6, NP-8, P-1, P-2, P-3A, P-3B, P-4 P-5. P-6, P-7 and P-8.

The above provisions also apply to Managerial and Confidential employees and all other executive branch employees who are exempt from the classified service or not included in any prevailing bargaining unit contract, except unclassified employees of any board of trustees of the constituent units of higher education.

Managerial employees governed by the boards of higher education are notified by their respective boards.

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**III. QUESTIONS**

Please direct questions or requests for assistance as follows:

**Memorandum Interpretation:** Policy and Security Unit elizabeth.l.daly@ct.gov.

**Payroll Procedures:** Active and Pension Payroll Services Division, 860-702-3447;

**Personnel Issues:** Agency Human Resources Officer;

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STATE COMPTROLLER**

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